

Reverse Laning Procedure - Master Checklist

Key to Abbreviations: CO = Central Office, AME = Area Maint Engineer, AME6 = AME @ Montgomery Area, AME9 = AME @ Mobile Area, AMP = Area Maint Personnel, DCE = Area Construction Engineer, TL = Team Leader, ATL = Asst Team Leader, RL = Reverse Lane, RRB = Rolling Road Block, TC = Traffic Control, TCD = TC Devices, TCE = TC Equipment, TCP = TC Plan, Intchg = Interchange, xover = Crossover, SB = Southbound, NB = Northbound, Interg Type A - Traffic is NOT forced Off I-65 SB, ATL does not travel south, Interg Type B - Traffic is forced off I-65 SB (Locations 4, 8, 10, 11, 13, 18, 21, 22 and 24), ATL travels south in DPS Vehicle to designated intchg, North Terminus - Traffic forced off (Location 27), ATL travels south in DPS Vehicle to designated (Location 26 & 28), Modified Steps =

Last Update: 6/1/2019

Master Step	Level	Central Office		AME9		AME6		Initial Crossover		Intchg Type A		Intchg Type B (Force Off)		North Terminus		Master Step
		Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	
1	I	1		1	Check inventory of equipment	1	Check inventory of equipment	1		1		1		1		1
2	II	2	Notify AME of hurricane watch	2	Notified by CO of hurricane watch	2	Notified by CO of hurricane watch	2	Notified by CO of hurricane watch	2	Notified by CO of hurricane watch	2	Notified by CO of hurricane watch	2	Notified by CO of hurricane watch	2
3	II	3		3	Puts AMP on call	3	Puts AMP on call	3		3		3		3		3
4	II	4		4	AMP exercise TCE, load TCD.	4	AMP exercise TCE, load TCD.	4		4		4		4		4
5	II	5		5		5		5	TL contacts ATL	5	TL contacts ATL	5	TL contacts ATL	5	TL contacts ATL	5
6	II	6		6		6		6	TL and ATL check on personal gear and supplies	6	TL and ATL check on personal gear and supplies	6	TL and ATL check on personal gear and supplies	6	TL and ATL check on personal gear and supplies	6
7	III	7	Notify AME of hurricane warning	7	Notified by CO of hurricane warning	7	Notified by CO of hurricane warning	7	Notified by CO of hurricane warning	7	Notified by CO of hurricane warning	7	Notified by CO of hurricane warning	7	Notified by CO of hurricane warning	7
8	III	8		8	Notify Area Const Engr to have contractors open up construction zones	8	Notify Area Const Engr to have contractors open up construction zones	8		8		8		8		8
9	III	9		9	Contacts AMP	9	Contacts AMP	9		9		9		9		9
10	III	10		10	AMP stages TCE, TCD, deploys HARs and flips down detour signs.	10	AMP stages TCE, TCD, deploys HARs and flips down detour signs.	10		10		10		10		10
11	III	11		11		11		11	TL contacts ATL	11	TL contacts ATL	11	TL contacts ATL	11	TL contacts ATL	11
12	III	12	TLs report status and contact numbers	12		12		12	TL notifies CO of status and contact numbers	12	TL notifies CO of status and contact numbers	12	TL notifies CO of status and contact numbers	12	TL notifies CO of status and contact numbers	12
13	III	13	Provide list of names and contact numbers to AMEs	13	CO provides list of names and contact numbers	13	CO provides list of names and contact numbers	13		13		13		13		13
14	III	14	AMEs report that TC preliminary staging is complete	14	Notify CO that TC preliminary staging is complete	14	Notify CO that TC preliminary staging is complete.	14		14		14		14		14

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15	III	15	Notify DOT Director that RL equip and personnel are ready for deployment.	15		15		15		15		15		15		15
16	IV	16	DOT Director notifies that decision to RL has been made. Start time is established.	16		16		16		16		16		16		16
17	IV	17	Notifies AME that I-65 will be reversed. Relays start time to AME and establishes arrival time.	17	CO notifies AME that I-65 will be reversed. CO relays start time.	17	CO notifies AME that I-65 will be reversed. CO relays start time.	17		17		17		17		17
18	IV	18	Notifies TLs that I-65 will be reversed. Relay start time to TLs and establish arrival time.	18		18		18	CO advises that I-65 will be reversed, relays start time and establishes arrival time.	18	CO advises that I-65 will be reversed, relays start time and establishes arrival time.	18	CO advises that I-65 will be reversed, relays start time and establishes arrival time.	18	CO advises that I-65 will be reversed, relays start time and establishes arrival time.	18
19	IV	19		19		19		19	TL advises ATL that I-65 will be reversed and advises ATL of start time and arrival time	19	TL advises ATL that I-65 will be reversed and advises ATL of start time and arrival time	19	TL advises ATL that I-65 will be reversed and advises ATL of start time and arrival time	19	TL advises ATL that I-65 will be reversed and advises ATL of start time and arrival time	19
20	IV	20	Confirms to AMEs that TLs have been contacted. Make necessary changes to TL staffing.	20	CO confirms TL contact and advises of changes to TL staffing.	20	CO confirms TL contact and advises of changes to TL staffing.	20		20		20		20		20
21	IV	21		21	Notifies AMP about radio silence	21	Notifies AMP about radio silence	21		21		21		21		21
22	IV	22		22		22		22	Arrive at assigned locations	22	Arrive at assigned locations	22	Arrive at assigned locations	22	Arrive at assigned locations	22
23	IV	23		23	TLs report arrival to AME.	23	TLs report arrival to AME.	23	TL notifies AME9 of arrival	23	TL notifies AME of arrival	23	TL notifies AME of arrival	23	TL notifies AME6 of arrival	23
24	IV	24	AMEs notify CO as TLs arrive.	24	AME9 relays reports of TL arrivals to CO.	24	AME6 relays reports of TL arrivals to CO.	24		24		24		24		24
25	IV	25		25		25		25	Confer with AMP and confirm readiness to implement plan	25	Confer with AMP and confirm readiness to implement plan	25	Confer with AMP and confirm readiness to implement plan	25	Confer with AMP and confirm readiness to implement plan	25
26	IV	26		26	TLs report readiness to implement plan and DPS availability	26	TLs report readiness to implement plan and DPS availability	26	Notify AME9 of readiness to implement plan and DPS availability	26	Notify AME of readiness to implement plan and DPS availability	26	Notify AME of readiness to implement plan and DPS availability	26	Notify AME6 of readiness to implement plan and DPS availability	26
27	IV	27	AMEs report readiness to implement plan and availability of DPS	27	Notify CO of readiness to implement plan and DPS availability	27	Notify CO of readiness to implement plan and DPS availability	27		27		27		27		27
28	IV	28	Advise DOT Director, EMA, Call Center that we will begin Diverting traffic	28		28		28		28		28		28		28

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29	IV	29	Notify AMEs to begin RL procedure	29	CO notifies AME to begin RL procedure	29	CO notifies AME to begin RL procedure	29		29		29		29		29
30	IV	30		30	Notify Tls @ 2-6, 8, 10-15 to begin RL procedure	30	Notify Tls @ 16, 18, 20-25, and 28 to begin RL procedure	30		30	AME notifies to begin RL procedure	30	AME notifies to begin RL procedure	30	AME6 notifies TL @ 28 to begin RL procedure.	30
31	IV	31		31	Notify TL @ 1 that intchgs are beginning to Divert traffic	31		31	AME9 reports that intchgs are Diverting traffic	31		31		31		31
32	IV	32	CO notifies AME to close SB rest area utilizing personnel not already involved in Contra Flow activities	32	Advised by CO to close SB rest areas with non contraflow personnel	32	Advised by CO to close SB rest areas with non contraflow personnel	32		32	Ramp entering I-65 SB is closed to traffic and barricaded.	32	Ramp entering I-65 SB is closed to traffic and barricaded.	32	Loc 28 flips detour signs, closes ramp from US-31 to US-80 EB, closes US-80 EB at US-31, 28 notifies 26 to begin RL Procedure	32
33	IV	33		33	Notify non contraflow personnel to close SB Rest Area	33	Notify non contraflow personnel to close SB Rest Area	33		33		33	I-65 SB is closed with DPS vehicles and TCD.	33	Loc 26 closes ramp from US-80 EB to I-65 SB after verifying that the segment is clear.	33
34	IV	34		34		34		34		34		34	I-65 SB traffic is Diverted onto the exit ramp.	34		34
35	IV	35	AME6 reports that I-65 SB traffic will be Diverted onto US-80 WB	35		35	Notify TL @ 27 to install TCD and Divert I-65 SB traffic onto US-80 WB. Notify CO, 26 & 28 that I-65 SB traffic will be Diverted onto US-80 WB.	35		35		35		35	AME6 notifies 27 to install TCD and Divert traffic onto US-80 WB. AME6 notifies 26 & 28 that 27 is Diverting traffic.	35
36	IV	36		36		36		36		36		36		36	27 closes I-65 SB with DPS vehicles and TCD. I-65 SB traffic is Diverted onto US-80 WB.	36
37	IV	37		37		37	Tls @ 26 & 28 report that barricades are in place.	37		37		37		37	Tls @ 26 & 28 notify AME6 that barricades are in place.	37
38	IV	38		38		38	TL 27 reports that I-65 SB traffic is now Diverted onto US-80 WB.	38		38		38		38	TL 27 notifies AME6 that I-65 SB traffic is now Diverted onto US-80 WB.	38
39	IV	39	AME6 reports that I-65 SB traffic is now Diverted onto US-80 WB.	39		39	Notify CO that I-65 SB traffic is now Diverted onto US-80 WB.	39		39		39		39		39
40	IV	40		40	Tls from Type B intchgs report that I-65 SB traffic is Diverted at intchg	40	Tls from Type B intchgs report that I-65 SB traffic is Diverted at intchg	40		40		40	Notify AME that traffic is Diverted at intchg	40		40
41	IV	41	AME reports that I-65 SB traffic is Diverted.	41	Notify CO that I-65 SB traffic is Diverted.	41	Notify CO that I-65 SB traffic is Diverted.	41		41		41		41		41

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42	IV	42	Notify AME's to Deploy ATL's South for Clearing Movement.	42	Notified by CO to Deploy ATL's South for Clearing Movement.	42	Notified by CO to Deploy ATL's South for Clearing Movement.	42		42		42		42		42
43	IV	43		43	Notifies TLs at Type B intchgs that ATLs are to travel south in DPS vehicle to predesignated intchg.	43	Notifies TLs at Type B intchgs and 26 that ATLs are to travel South in DPS vehicle to predesignated intchg. ATL 28 drives to 26.	43		43		43	AME notifies TLs that ATLs are to travel south in DPS Vehicle to predesignated intchg	43	AME6 notifies ATL 28 to drive to 26 and notifies TL 26 that ATL is to travel in DPS vehicle to 24.	43
44	IV	44		44		44		44		44		44	ATLs ride in DPS vehicle and drive from assigned location to specified intchg south.	44	ATL @ 26 rides in DPS vehicle to 24. ATL @ 28 drives in ALDOT vehicle to 26.	44
45	IV	45		45		45		45		45	TLs receive report on N segment of I-65 SB from ATLs in DPS vehicles driving south as they pass intchg.	45	SB ATLs in DPS vehicles notify TL @ each intchg passed and advise status of north segment of I-65 SB.	45	ATL 26 in DPS vehicle notifies TL @ 25 when passed and advises status of N segment of I-65 SB.	45
46	IV	46	AMEs relay reports to CO from TLs as ATLs pass.	46	TLs @ Type A intchg report that ATL in DPS vehicle driving south has passed their location and relay conditions reported by ATL. AME relays these reports to CO.	46	TLs @ Type A intchg report that ATL in DPS vehicle driving south has passed their location and relay conditions reported by ATL. AME relays these reports to CO.	46		46	TLs report to AME that ATL in DPS vehicle driving south has passed their location and summarize conditions reported by ATL.	46		46		46
47	IV	47		47		47		47	ATL 4 in DPS vehicle arrives and advises TL of status of north segment	47		47	ATL from N intchg in DPS vehicle arrives at this location. Advises TL @ this location of status of N segment.	47	ATLs arrive. ATL 26 reports to TL 24. ATL 28 reports to TL 26.	47
48	IV	48		48		48		48		48		48	ATL in DPS vehicle from this location arrives at S intchg. Advises TL @ S intchg of status of N segment.	48		48
49	IV	49	AMEs relay reports to CO from TLs as ATLs pass.	49	TLs at Type B intchg report that ATLs have arrived from north intchgs and I-65 SB barricades will be removed. TL @ 1 reports arrival of ATL from 4. AME relays these reports to CO.	49	TLs at Type B intchgs report ATLs arrived from N intchgs and I-65 SB barricades will be removed. TL 13 reports arrival of ATL 18. TL 26 reports arrival of ATL 28. AME relays these reports to CO.	49	TL notifies AME9 that ATL 4 has arrived.	49		49	TL notifies AME that ATL from N intch has arrived and that I-65 SB barricades will be removed. TL @ 13 also notifies AME6 of arrival of ATL from 18.	49	TL 26 reports to AME6 that ATL 28 has arrived.	49
50	IV	50		50		50		50	ATL 4 in DPS vehicle leaves location 1 and returns to location 4 by driving N on I-65 SB.	50		50	ATL in DPS vehicle from N intchg leaves this location and drives N on I-65 SB.	50		50
51	IV	51		51		51		51		51		51	Barricades from I-65 SB are removed. Barricades are placed on I-65 SB off-ramp (contraflow "on-ramp")	51		51
52	IV	52		52		52		52		52		52	ATL in DPS vehicle from this location leaves S intchg and drives N on I-65 SB.	52	ATL 28 and ATL 26 leave 26 and 24 and return to original locations by driving in the reversed direction.	52

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53	IV	53		53		53		53		53	TLs notified by NB ATLs as Intchg is passed, including reports of any SB traffic that may be encountered.	53	As ATLs pass each Intchg they notify each TL. If SB traffic is encountered, notify TL to the south.	53	ATL 28 and ATL 26 notify appropriate TL if SB traffic is encountered	53
54	IV	54		54		54		54		54		54	ATLs arrive back at their original Intchgs	54	ATL 28 and ATL 26 arrive back at original locations.	54
55	IV	55		55		55	TL @ 28 reports that segment between 28 and 26 is clear.	55		55		55		55	TL @ 28 notifies AME6 that segment between 28 and 26 is clear.	55
56	IV	56		56		56		56	Install TC on I-65 SB	56		56		56		56
57	IV	57	AMEs relay reports to CO from TLs as ATLs pass.	57	All Intchg TLs report that ATLs in DPS vehicles driving north have passed them or returned and relay any problems noted. AME relays these reports to CO.	57	All Intchg TLs report that ATLs in DPS vehicles driving north have passed them or returned and relay any problems noted. AME relays these reports to CO.	57		57	TLs notify AME that ATLs in DPS vehicles have passed them and relay any problems noted.	57	TLs notify AME that ATLs in DPS vehicles have returned and relay any problems noted.	57		57
58	IV	58		58		58	TL @ 26 reports that south segment is clear.	58		58		58		58	TL 26 notifies AME6 that south segment is clear	58
59	IV	59		59	Intchg TLs report that problems have been addressed, south segment is clear, ready for RL. TL 1 reports that TC is installed on I-65 SB.	59	Intchg TLs report that problems have been addressed, south segment is clear, ready for RL	59	Notify AME9 that TC has been installed on I-65 SB.	59	Notify AME that S segment of I-65 SB is clear and is ready for RL.	59	Notify AME that S segment of I-65 SB is clear and is ready for RL.	59		59
60	IV	60	AMEs report I-65 is clear and ready for reversing and SB rest areas are closed	60	Notify CO that I-65 SB (Loc 1 - 15 & 18) is clear and ready for reversing and SB rest area is closed.	60	Notify CO that I-65 SB (Loc 16 - 28) is clear and ready for reversing and SB rest area is closed.	60		60		60		60		60
61	IV	61	Advise DOT Director that I-65 SB is clear and ready for RL	61		61		61		61		61		61		61
62	IV	62	DOT Director authorizes RL of I-65 SB	62		62		62		62		62		62		62
63	IV	63	Notify AME9 to open crossover @ location 1	63	CO notifies to open crossover at location 1	63		63		63		63		63		63
64	IV	64		64	AME9 notifies TL @ 1 to open crossover. DPS rolling roadblock is used.	64		64	AME9 notifies to open crossover	64		64		64		64
65	IV	65		65		65		65	Open crossover and Divert reversed traffic onto I-65 SB behind lead DPS vehicles	65		65		65		65

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66	IV	66		66	TL @ 1 reports that crossover is open	66		66	Notify AME9 that crossover is open and traffic is following lead DPS vehicles north.	66		66		66		66
67	IV	67		67	Notify Tls @ intchgs that crossover is open, rev traffic is headed north	67		67		67	AME9 notifies Tls @ 2-6, 8, 10-15 that reversed traffic is headed north.	67	AME9 notifies Tls @ 2-6, 8, 10-15 that reversed traffic is headed north.	67		67
68	IV	68	AME9 reports that crossover @ 1 is open	68	Notify CO that crossover @ 1 is open	68		68		68		68		68		68
69	IV	69	Notify AME6 that crossover @ 1 is open	69		69	CO reports that crossover @ 1 is open	69		69		69		69		69
70	IV	70		70		70	Notify Tls that reversed traffic is headed north	70		70	AME6 notifies 16, 18, 20-25 that reversed traffic is headed north	70	AME6 notifies 16, 18, 20-25 that reversed traffic is headed north	70	AME6 reports that reversed traffic is headed north	70
71	IV	71		71		71	Initiate rolling roadblock from Loc 25 to Loc 26. Notify TL 26 to begin installing TCD on I-65 NB.	71		71		71		71	AME6 notifies TL 26 rolling roadblock is initiated & to begin installing TCD on I-65 roadway for crossover and transition.	71
72	IV	72		72		72		72		72		72		72	Loc 26 installs TCD on I-65 roadway for crossover and transition.	72
73	IV	73		73		73	AME6 notified by TL 26 that TCD have been installed on I-65 roadway for crossover and transition.	73		73		73		73	TL 26 notifies AME6 that TCD have been installed on I-65 roadway for crossover and transition.	73
74		74	CO notified by AME6 that Terminus Crossover is in place and confers with AME6 on the Contingency Plan for Loc 18.	74		74	AME6 notifies CO that Terminus Crossover is in place and confers with CO on the Contingency Plan for Loc 18.	74		74		74		74		74
75	IV	75		75		75	Notify 18 to feed traffic into contraflow lanes (Contingency)	75		75		75	AME6 notifies 18 to feed traffic into contraflow lanes (Contingency)	75		75
76	IV	76		76		76		76		76		76	Loc 18 uncovers signs and removes barricades from top of SB on-ramp. Place drums on SR 106 at NB on ramp. (Contingency)	76		76
77	IV	77		77		77		77		77		77	Loc 18 places traffic onto contraflow lanes behind lead DPS vehicles. (Contingency)	77		77
78	IV	78		78		78	Loc 18 reports that traffic is flowing onto contraflow lanes. (Contingency)	78		78		78	Loc 18 reports to AME6 that traffic is flowing onto contraflow lanes. (Contingency)	78		78

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		Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	
79	IV	79	AME6 reports that traffic is flowing onto contraflow lanes at Loc 18. (Contingency)	79		79	Notify CO that traffic is flowing onto contraflow lanes at Loc 18. (Contingency)	79		79		79		79		79
80	IV	80		80	TLs report when initial wave of traffic from Loc 1 reaches their location	80	TLs report when initial wave of traffic (whether from Loc 1 or Loc 18) reaches their location	80		80	Report to AME when initial wave of traffic (either from Loc 1 or Loc 18) reaches location	80	Report to AME when initial wave of traffic (either from Loc 1 or Loc 18) reaches location	80	Location 26 reports to AME when initial wave of traffic reaches location	80
81	IV	81		81		81		81	Handle traffic and problems at location while traffic is reversed.	81	Handle traffic and problems at location while traffic is reversed.	81	Handle traffic and problems at location while traffic is reversed.	81	Handle traffic and problems at location while traffic is reversed.	81
82	IV	82		82	TLs report general traffic conditions to AME.	82	TLs report general traffic conditions to AME.	82	TLs report general traffic conditions to AME. TLs report traffic counts directly to CO when requested.	82	TLs report general traffic conditions to AME. TLs report traffic counts directly to CO when requested.	82	TLs report general traffic conditions to AME. TLs report traffic counts directly to CO when requested.	82	TLs report general traffic conditions to AME. TLs report traffic counts directly to CO when requested.	82
83	IV	83	Receive reports of general traffic conditions from AME 6 and AME 9	83	Report general traffic conditions to CO.	83	Report general traffic conditions to CO.	83		83		83		83		83
84	IV	84	AME9 reports current traffic counts and speeds on I-10 and SR-59.	84	Advise CO on traffic counts and speeds on I-10 and SR-59.	84		84		84		84		84		84
85	IV	85	Report current traffic counts and speeds to DOT Director	85		85		85		85		85		85		85
86	IV	86	DOT Director calls for termination of RL plan	86		86		86		86		86		86		86
87	IV	87	Notify AME that RL plan is to be terminated	87	CO calls for RL plan to be terminated	87	CO calls for RL plan to be terminated	87		87		87		87		87
88	IV	88		88	Notify TL @ 1 to close crossover	88	Notify TL @ 18 to close crossover traffic entering contraflow lanes. (Contingency)	88	AME9 calls for crossover to be closed	88	AME6 tells Loc 18 to close crossover traffic entering contraflow lanes. (Contingency)	88	AME6 tells Loc 18 to close crossover traffic entering contraflow lanes. (Contingency)	88		88
89	IV	89		89	Notify TLs @ 2-15 that RL plan is being terminated	89	Notify TLs @ 16 - 28 that RL plan is being terminated	89		89	AME notifies that RL plan is being terminated.	89	AME notifies that RL plan is being terminated.	89	AME6 notifies that RL plan is being terminated.	89
90	IV	90		90		90		90	Crossover is closed to traffic	90		90	Loc 18 closes crossover traffic into contraflow lanes, covers associated signs. (Contingency)	90		90
91	IV	91		91		91		91	ATL leaves 1 and travels NB on I-65 SB, trailing last vehicle that passed through xover.	91		91		91		91
92	IV	92		92	TL @ 1 reports that crossover is closed and that ATL has left	92		92	Notify AME9 that crossover is closed and ATL has left	92		92		92		92

Reverse Laning Procedure - Master Checklist

Key to Abbreviations: CO = Central Office, AME = Area Maint Engineer, AME6 = AME @ Montgomery Area, AME9 = AME @ Mobile Area, AMP = Area Maint Personnel, DCE = Area Construction Engineer, TL = Team Leader, ATL = Asst Team Leader, RL = Reverse Lane, RRB = Rolling Road Block, TC = Traffic Control, TCD = TC Devices, TCE = TC Equipment, TCP = TC Plan, intchg = Interchange, xover = Crossover, SB = Southbound, NB = Northbound, Interchg Type A - Traffic is NOT forced Off I-65 SB, ATL does not travel south, Interchg Type B - Traffic is forced off I-65 SB (Locations 4, 8, 10, 11, 13, 18, 21, 22 and 24), ATL travels south in DPS Vehicle to designated intchg, North Terminus - Traffic forced off (Location 27), ATL travels south in DPS Vehicle to designated intchg (Location 26 & 28), Modified Steps =

Last Update: 6/1/2019

Master Step	Level	Central Office		AME9		AME6		Initial Crossover		Intchg Type A		Intchg Type B (Force Off)		North Terminus		Master Step
		Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	
93	IV	93	AME9 reports that crossover @ 1 is closed and that ATL has left	93	Notifies CO that crossover @ 1 is closed and that ATL has left	93		93		93		93		93		93
94	IV	94	Notify AME6 that crossover @ 1 is closed and ATL 1 is traveling NB on contraflow lanes.	94		94	Notified by CO that crossover @ 1 is closed and ATL 1 is traveling NB on contraflow lanes.	94		94		94		94		94
95	IV	95		95	Notified by ATL 1 if obstruction is encountered.	95	Notified by ATL 1 if obstruction is encountered.	95	ATL 1 in trailing veh contacts each TL as he/she passes and informs that lanes south are clear. If ATL encounters travelway obstruction, notify AME, describe obstruction and wait there.	95		95		95		95
96	IV	96		96	AME, DPS and ATL 1 determine estimated time to remove obstruction.	96	AME, DPS and ATL 1 determine estimated time to remove obstruction.	96	AME, DPS and ATL 1 determine estimated time to remove obstruction.	96		96		96		96
97	IV	97	AME reports obstruction and discusses estimated removal time. Make decision whether or not to dispatch ATL from best close location.	97	AME notifies CO of obstruction and discusses estimated removal time. Make decision whether or not to dispatch ATL from best close location (referred to as ATL-alt)	97	AME notifies CO of obstruction and discusses estimated removal time. Make decision whether or not to dispatch ATL from best close location (referred to as ATL-alt)	97		97		97		97		97
98	IV	98		98	If obstruction has been encountered, AME to contact TLs north of obstruction and advise them re: obstruction type and location, estimated clearance time and that ATL 1 will be delayed.	98	If obstruction has been encountered, AME to contact TLs north of obstruction and advise them re: obstruction type and location, estimated clearance time and that ATL 1 will be delayed.	98		98	If obstruction is encountered by ATL 1, AME will advise TLs of obstruction type and location, estimated clearance time and that ATL 1 will be delayed.	98	If obstruction is encountered by ATL 1, AME will advise TLs of obstruction type and location, estimated clearance time and that ATL 1 will be delayed.	98	If obstruction is encountered, AME will advise TLs of obstruction type and location, estimated clearance time and that ATL 1 will be delayed.	98
99	IV	99		99	AME may dispatch selected ATL-alt to travel NB on contraflow lanes and continue scouting for additional obstructions. ATL-alt may be required to drive to North Terminus.	99	AME may dispatch selected ATL-alt to travel NB on contraflow lanes and continue scouting for additional obstructions. ATL-alt may be required to drive to North Terminus.	99		99	ATL from this location may be dispatched by AME to travel NB contraflow lanes and scout for additional obstructions. If dispatched, this ATL may be required to drive to North Terminus.	99	ATL from this location may be dispatched by AME to travel NB contraflow lanes and scout for additional obstructions. If dispatched, this ATL may be required to drive to North Terminus.	99		99
100	IV	100		100	If notified by ATL-alt of new obstruction, repeat steps 98 thru 100.	100	If notified by ATL-alt of new obstruction, repeat steps 98 thru 100.	100		100	Dispatched ATL from this location scouts for obstructions. Does not contact TLs when passing intchgs. Updates AME as each intchg is passed. If obstruction found, notify AME, describe obstruction and wait there.	100	Dispatched ATL from this location scouts for obstructions. Does not contact TLs when passing intchgs. Updates AME as each intchg is passed. If obstruction found, notify AME, describe obstruction and wait there.	100		100
101	IV	101		101	ATL 1 notifies AME that obstruction is clear and NB travel has been resumed.	101	ATL 1 notifies AME that obstruction is clear and NB travel has been resumed.	101	When obstruction is cleared, ATL 1 notifies AME and resumes NB travel.	101		101		101		101

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Last Update: 6/1/2019

Master Step	Level	Central Office		AME9		AME6		Initial Crossover		Intchg Type A		Intchg Type B (Force Off)		North Terminus		Master Step
		Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	
102	IV	102	Notified by AME that obstruction has been cleared and that ATL 1 has resumed NB travel. Decide whether ATL-alt should continue NB travel or be Diverted.	102	AME notifies CO that obstruction has been cleared and that ATL 1 has resumed NB travel. Decide whether ATL-alt should continue NB travel or be Diverted.	102	AME notifies CO that obstruction has been cleared and that ATL 1 has resumed NB travel. Decide whether ATL-alt should continue NB travel or be Diverted.	102		102		102		102		102
103	IV	103		103		103		103		103	ATL 1 in trailing vehicle contacts each TL as he/she passes.	103	ATL 1 in trailing vehicle contacts each TL as he/she passes.	103	ATL 1 in trailing vehicle contacts TL @ 26 upon arrival.	103
104	IV	104		104	TLs notify when trailing vehicle passes each location.	104	TLs notify when trailing vehicle passes each location. TL 26 report trailing vehicle has arrived. AME 6 notifies TL 27 and TL 28 that trailing vehicle has arrived at Loc 26.	104		104	Notify AME that trailing vehicle passed location and termination started.	104	Notify AME that trailing vehicle passed location and termination started.	104	TL @ 26 notifies AME 6 upon arrival of trailing vehicle. TL's @ 27 & 28 notified by AME 6 that trailing vehicle has arrived at Loc 26.	104
105	IV	105		105		105	Initiate rolling roadblock from Loc 25 to Loc 26. Notify TL 26 to remove all TCD, barricades, cover or flip signs and secure message boards on I-65 and US 80 ramp.	105		105		105		105	TL 26 notified by AME6 that rolling roadblock initiated and to remove all TCD, barricades, cover or flip signs and secure message boards on I-65 and US 80 ramp.	105
106	IV	106	Notified by AME6 & AME9 when trailing vehicle has passed every location and I-65 SB is clear.	106	AME9 notifies CO when trailing vehicle has passed every location and I-65 SB is clear.	106	AME6 notifies CO when trailing vehicle has passed every location and I-65 SB is clear.	106		106		106		106	TL @ 26 removes traffic control devices/barricades from I-65 and US 80 ramp.	106
107	IV	107		107		107	AME 6 notified by TL @ 26 that all traffic control devices/barricades have been removed and I-65 NB & US 80 ramp is clear. Signs are covered or flipped up. Message Boards are secured.	107		107	Remove TC from I-65 SB on-ramp.	107	Remove TC from I-65 SB on-ramp.	107	TL @ 26 notifies AME 6 that all traffic control devices/barricades have been removed and I-65 roadway & US 80 ramp is clear. Signs are covered or flipped up. Message Boards are secured.	107
108	IV	108		108		108		108	TC Devices and signs removed, stored, flipped, and covered.	108	TC Devices and signs removed, stored, flipped, and covered.	108	TC Devices and signs removed, stored, flipped, and covered.	108		108
109	IV	109		109		109	Notifies TL @ 27 and 28 to remove TCD.	109		109		109		109	AME6 notifies TL @ 27 and 28 to remove TCD.	109
110	IV	110		110		110		110		110		110		110	TCD removed at 27 and 28.	110
111	IV	111		111		111	TL @ 27 & 28 reports that TCD are removed.	111		111		111		111	TL @ 27 & 28 notifies AME6 that TCD are removed.	111

Reverse Laning Procedure - Master Checklist

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Last Update: 6/1/2019

Master Step	Level	Central Office		AME9		AME6		Initial Crossover		Intchg Type A		Intchg Type B (Force Off)		North Terminus		Master Step
		Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	Step Num	Action	
112	IV	112		112		112		112		112	TL, ATL, AMP and DPS remain at assigned locations until released by AME to prevent traffic from operating in contraflow mode.	112	TL, ATL, AMP and DPS remain at assigned locations until released by AME to prevent traffic from operating in contraflow mode.	112	TL, ATL, AMP and DPS remain at assigned locations until released by AME to prevent traffic from operating in contraflow mode.	112
113	IV	113	CO notifies AME to Release AMP & DPS.	113	Notified by CO to Release AMP & DPS.	113	Notified by CO to Release AMP & DPS.	113		113		113		113		113
114	IV	114		114	Notify TL's that AMP are released.	114	Notify TL's that AMP are released.	114	Notified by AME that AMP are released.	114	Notified by AME that AMP are released.	114	Notified by AME that AMP are released.	114	Each TL notified by AME6 that AMP are released.	114
115	IV	115	AMEs report that all locations are clear and AMP are released.	115	Notifies CO that all locations are clear and AMP are released.	115	Notifies CO that all locations are clear and AMP are released.	115		115		115		115		115
116	IV	116	Advise DOT Director all locations are clear and AMP released. Notify EOC, Call Center and Telecommunications of same.	116		116		116		116		116		116		116