



# ALABAMA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION BUREAU  
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Kay Ivey  
Governor


John R. Cooper  
Transportation Director

July 27, 2017

## Construction Information Memorandum No. 6-2017

TO: Region Engineers

ATTN: Area Construction Engineers, Area County Transportation Engineers, and Area Operations Engineers

FROM: Winston J. Powe, P.E.   
State Construction Engineer

RE: Routing Material Submittals

The processing of certain material submittals will now be electronically sent directly to the Design Bureau – Traffic Engineering Division, which has the responsibility to review and approve those submittals. The NEW Design Bureau **Form D-40 “Material Submittal”** is to be downloaded and completed by the contractors. This Form D-40 may be downloaded from ALDOT Design Bureau – Traffic Design’s “Quick Links” internet page at:

[http://www.dot.state.al.us/dsweb/div\\_ted/TrafficDesign/QuickLinks.html](http://www.dot.state.al.us/dsweb/div_ted/TrafficDesign/QuickLinks.html)

Then under the “Document/Forms” heading, click on the **Form D-40 ALDOT “Material Submittal” for CONTRACTOR Use** hyperlink. A “Quick Help” guide and instructions are also provided on this webpage which explains this electronic submittal process and form in detail.

To assist the Region and Area Offices with this transition, the following table lists the Specification Sections that are affected by this change.

Specification Sections:
730 Traffic Signals
731 Traffic Counting Equipment *
734 Intelligent Transportation/Fiber Optic Systems
737 Dynamic Message Sign
738 Closed Circuit Television (CCTV) Camera
739 ITS Vehicle Detection (or Signals Vehicle Detection)
747 ITS Radio and Wireless Communications
750 Roadway Lighting
756 Electrical Conduits Under Roadway

\* Although the 731 Traffic Counting Equipment will be using this process, the review/approval authority for those items is the Maintenance Bureau.

The above referenced specifications and/or special provision will be revised to reflect this change in the submittal process.

Please note this change **only** affects the submittals that are listed above. All pole submittals for roadway lighting, high mast lighting, traffic signal, and intelligent transportation systems as well as overhead sign structures that are subject to review per Section 718 will still be forwarded to and processed through the Construction Bureau.

In addition, any materials that are to be submitted in accordance with Project Specific Special Provision 732 Weigh-In-Motion should be submitted using **Form C-40**. This form can be found under the heading "Updated Forms" on the Construction Bureau's web page. These material submittals should be handled by the process as detailed within the Special Provision and should be forwarded to the appropriate review/approval authority within the Maintenance Bureau. The review/approval authority for 732 items is the Vehicle Enforcement Section.

If you have any questions regarding this matter, please contact Mr. Jason Daniels of the Construction Bureau either by phone (334-242-6102) or by email (dainelsja@dot.state.al.us).

If you have any questions regarding **Form D-40** and its automation, please contact Mr. Jeff Little of the Design Bureau either by phone (334-242-6141) or by email (littlej@dot.state.al.us).

WJP/JLB/GDS/DJD/djd/jll

pc: Mr. George Conner, P.E.  
Mr. William Adams, P.E.  
FHWA  
Alabama Road Builders Association  
Alabama Asphalt Pavement Association  
Alabama Bridge Contractors Association  
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