

# **Confidentiality and Non-Disclosure Agreement**

for Construction and Materials Management System proposal

I, \_\_\_\_\_, as a representative/agent of a vendor submitting a proposal to implement a comprehensive Construction and Material Management Section (CAMMS) for the Alabama Department of Transportation (ALDOT), hereby agree that, except as otherwise provided by law:

I will maintain the confidentiality of existing CAMMS data, ALDOT's geographic information system (GIS) data and software data that I gain access to because of my proposal. This includes information designated confidential by ALDOT; AASHTOWare Project (AWP), Human Capital Management (HCM), Comprehensive Project Management System (CPMS), Geographic Information System (GIS), Asphalt/Fuel Index; the current CAMMS technical environment; ALDOT's active construction portfolio and distinct projects currently loaded in the CAMMS system to date; and/or any other information that might be considered sensitive which I have heard, seen, or reviewed in connection with the implementation and current CAMMS software. (collectively known as "Confidential Information").

I will maintain security and control over all Confidential Information in my custody during the proposal process. I will not make copies of, download or remove from assigned locations, or share electronically any documents containing Confidential Information contrary to security policies or restrictions applicable to such documents, and I will return physical copies of all such restricted documents when my work with the documents is completed. I will not divulge any Confidential Information regarding the proposal process, to anyone outside my vendor, including the media, members of the public, employees of contractors or consulting firms, or other State employees. If contacted by any such person regarding the proposal, I will not discuss any Confidential Information.

I hereby certify that to the best of my knowledge, I do not have a conflict of interest, either real or apparent, as a result of a direct or indirect financial interest on my part or that of any member of my immediate family, nor of my employer, partner(s), or joint venture members, in any firm or entity that is participating in, participating as a bidder or proposer (or a consultant or subcontractor thereto) in a procurement for, or is otherwise pursuing an existing or future enterprise or management system used by ALDOT, other than as an advisor to or representative of ALDOT. I agree not to solicit or accept gratuities, unwarranted privileges or exemptions, favors, or anything of value from any vendor, and I recognize that doing so may be contrary to statutes, ordinances, and rules governing or applicable to ALDOT or may otherwise be a violation of law.

This Agreement is subject to the laws of the State of Alabama (the “State”) and applicable rules and regulations thereof.

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Signed

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Date

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Printed or Typed Name and Title

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Representing